FY 2020 Planning Grant

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eastgatecog.org/planninggrant
Title VI/Non-Discrimination Policy

It is Eastgate’s Policy that all recipients of federal funds that pass through this agency ensure that they are in full compliance with Title VI and all related regulations and directives in all programs and activities.

No person shall, on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of Eastgate’s programs, policies, or activities.
The Eastgate Regional Council of Governments is a multipurpose Regional Council of Governments for Ashtabula, Mahoning and Trumbull Counties, as established by Section 167.01 of the Ohio Revised Code. Eastgate is the agency designated or recognized to perform the following functions:

- Serve as the Metropolitan Planning Organization (MPO) in Mahoning and Trumbull counties, with responsibility for the comprehensive, coordinated, and continuous planning for highways, public transit, and other transportation modes, as defined in Fixing America’s Surface Transportation Act (FAST Act) legislation.
- Perform continuous water quality planning functions in cooperation with Ohio and U.S. EPA.
- Provide planning to meet air quality requirements under FAST Act and the Clean Air Act Amendments of 1990.
- Administration of the Economic Development District Program of the Economic Development Administration.
- Administration of the Local Development District of the Appalachian Regional Commission.
- Administration of the State Capital Improvement Program for the District 6 Public Works Integrating Committee.
- Administer the area clearinghouse function, which includes providing local government with the opportunity to review a wide variety of local or state applications for federal funds.
- Administration of the Clean Ohio Conservation Funds
- Administration of the regional Rideshare Program for Ashtabula, Mahoning, and Trumbull Counties.
- With General Policy Board direction, provide planning assistance to local governments that comprise the Eastgate planning area.

**GENERAL POLICY BOARD (2018)**

Chair – Pat Ginnetti, Mahoning County
Vice Chair – Julie Green, Trumbull County

Mayor Eric Augustein, Village of Beloit
Mayor Ruth Bennett, Village of Orangeville
Mayor Jamael Tito Brown, City of Youngstown
Mauro Cantalamessa, Trumbull County Commissioner
Mayor John Darko, City of Hubbard
David Ditzler, Mahoning County Commissioner
J.P. Ducro, IV, Ashtabula County Commissioner
Dean Harris, Executive Director, Western Reserve Transit Authority
Mayor Herman Frank II, Village of Washingtonville
Mayor Douglas Franklin, City of Warren
Mayor Richard Duffett, City of Canfield
Frank Fuda, Trumbull County Commissioner
Fred Hanley, Hubbard Township Trustee
Mayor James Harp, Village of Sebring
Mayor Arno Hill, Village of Lordstown
Mayor James Iudiciani, Village of Lowellville
Mayor Harry Kale, Village of New Middletown
Casey Kozlowski, Ashtabula County Commissioner
Paul Makosky, City of Warren
Mayor Shirley McIntosh, Village of West Farmington
Mayor Steve Mientkiewicz, City of Niles
Mayor James Melfi, City of Girard
John Moliterno, Western Reserve Port Authority

Mayor Nick Phillips, City of Campbell
John Picuri, District Deputy Director, ODOT District 4
James J. Pirko, Citizens Advisory Board
Representative, Trumbull County
Mayor Glen M. Puckett, Village of McDonald
Daniel Polivka, Trumbull County Commissioner
Kurt Prinic, OEPA NE District Chief
Carol Rimedio-Righetti, Mahoning County Commissioner
Michael Salamone, Trumbull County Transit
Randy Samulka, Citizens Advisory Board
Representative, Mahoning County
Mayor Timothy Sicafood, Village of Poland
Randy Smith, Trumbull County Engineer
Mayor Dave Spencer, Village of Craig Beach
Mayor Terry Stocker, City of Struthers
Zachary Svette, Trumbull County Metro Parks
Anthony Traficanti, Mahoning County Commissioner
Mayor Lyle A. Waddell, Village of Newton Falls
Kathryn Whittington, Ashtabula County Commissioner
Mark Winchell, Ashtabula County
Joanne Wollet, Poland Township Trustee
Mayor James Wooter, City of Cortland
Aaron Young, Mill Creek Metro Parks

**TECHNICAL ADVISORY COMMITTEE (2018)**

Chair - Gary Shaffer
Vice Chair - Kristen Olmi

**CITIZENS ADVISORY BOARD (2018)**

Chair - Randy Samulka
Vice Chair - James J. Pirko
PURPOSE

Eastgate Regional Council of Governments offers a Planning Grant to assist municipalities with planning efforts that:

- Define the transportation cohesiveness between multimodal transportation systems and local land use objectives
- Aid communities with the creation of planning documents that support improvements in traffic flow, safety, and overall efficiency of the transportation system
- Provide city governments with planning resources to achieve community visions related to transportation and land use needs that promote future economic growth

The Planning Grant should further the following principals:

- Increase active transportation options to connect people and places
- Promote Complete Street principles to create vibrant and safe places for all users
- Leverage transportation projects to develop places which support active transportation and complete streets through land use and design
- Preserve existing infrastructure (Capital Improvement Plan)
- Support economic development
- Enhance quality of life in the Mahoning Valley

Eastgate’s goal is to award planning grants to communities and implementing governmental agencies that have legal authority to sponsor federal-aid capital improvement projects (see eligibility on page 7). Applicants may have more than one sponsor. No more than two grant applications per sponsor can be submitted in the same round. If submitting two applications the sponsor needs to prioritize the applications. Project submittals will be evaluated and prioritized by a Planning Grant Selection Committee. The selection committee will prepare a list of prioritized projects to be funded, with recommendations advanced to Eastgate’s Technical Advisory Committee, Citizens Advisory Board, and General Policy Board for approval.
Active Transportation
Active transportation refers to commuting in anyway other than driving alone. Examples include biking, walking, carpooling, and public transportation.

Pedestrian Infrastructure promotes livable communities by increasing pedestrian safety, providing an alternative to driving, and encouraging community interaction and exercise. Pedestrian areas should be targeted where the land use is most conducive, such as higher density, mixed-use areas. Investments in pedestrian infrastructure include sidewalks, crosswalks, curb ramps, signs, street lighting, and benches.

Bicycling Facilities play an important role in the transportation system. They provide recreational opportunities and an alternative to automobile transportation. Bike facilities - including trails, bike lanes, bike racks, pavement markings, and signage - provide a safe environment for people to bike and encourage biking for commuting, recreation, and exercise.

Public Transportation is a critical part of the transportation system. It provides access to employment, schools, shopping, and residential neighborhoods. It also provides alternate modes of transportation and helps reduce congestion and pollution. Increasing transit usage and transit as a viable option is an important element of creating a balanced transportation network.
Complete Streets
Complete streets are designed and operated to ensure safe access for all users, including pedestrians, bicyclists, transit riders, and motorists of all ages and abilities. Complete streets utilize the road and right-of-way to create a safe and comfortable environment for all, encouraging walking and bicycling for commuting and recreation. Elements of complete streets will vary depending on the neighborhood type and area, but may include sidewalks, bike lanes or wide shoulders, median islands, crosswalks, bus lanes and bicycle and pedestrian signals.

Land Use and Design
The purpose of the planning grant is to better understand the relationship between land use and transportation to encourage transportation projects which support vibrant, healthy and inclusive places where people of all ages, abilities and income have viable transportation choices to get to schools, jobs, shopping and recreation. Land use patterns, urban design, and density are vital aspects in effective active transportation and complete street projects. While they vary by community context, common elements include buildings up to the street, mixed-use development, walkable neighborhoods, public spaces and placemaking.

Economic Development
Economic development is supported by coordinating land use and transportation. At minimum, the coordination of land use and transportation requires that those concerned with the well-being of a community assess and evaluate how land use decisions affect the transportation system, and can increase viable options for people to access opportunities, goods, services, and other resources to improve the quality of their lives. The transportation sector should be aware of the effects the existing and future transportation systems may have on land use development demand, choices, and patterns.
Capital Improvement Plan
The purpose of this plan is to forecast and match projected revenues and major capital needs over a specific period. The Capital Improvement Plan is a flexible plan for long-range capital project scheduling and financial projections. Several benefits are derived from using this capital programming process:

- Coordination of multi-agency governmental and private improvement projects requiring adequate planning, design, land acquisition and construction
- Reduces duplication of effort and expenses in planning and preliminary engineering
- Published document provides policy direction of major public improvement projects
- The public is informed on intentions
- A systematic approach to project scheduling and capital financial planning which provides policy guidelines to assist in more efficient and effective management of available resources

Quality of Life
The intent is to preserve and even enhance valued natural and cultural resources and facilitate healthy, sustainable communities and neighborhoods. Consider strategies that will protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development.
ELIGIBILITY

Only communities and implementing governmental agencies that have legal authority to sponsor federal-aid capital improvement projects in Mahoning and Trumbull counties are eligible to apply. Eligible applicants include: political subdivisions, other state agencies, boards, commissions, regional transit authorities, county transit boards, and port authorities (Ohio Revised Code Chapter 5501.03, Paragraph D). Non-implementing government agencies and non-government organizations must partner with an eligible government entity to co-sponsor a planning grant. Only eligible applicants can complete the application and assume responsibility for entering a funding agreement with Eastgate to carry out the planning project.

Eligible Activities
Only planning activities are eligible for the Eastgate Planning Grant. Planning activities must coordinate with partners and stakeholders and result in deliverables that recommend transportation infrastructure improvements. Activities that specifically facilitate and promote sustainable development, multimodal transportation, and complete streets are strongly encouraged. We are looking for planning projects that include:

- Transportation improvements
- Site specific recommendations
- Land Use considerations

Ineligible Activities
Planning projects that encourage or reinforce single occupancy vehicle travel, or suburban/exurban sprawl are ineligible as well as any of the following:

- Preliminary engineering
- Environmental documentation
- Final design
- Preparation of environmental document
- Right-of-way acquisition
- Preparation of bid documents
- Construction
APPLICATION

Eastgate is providing $30,000 for community planning projects. This funding is coming from our Consolidated Planning Grant (CPG) funds, therefore a minimum of 10% cash match will be required.

The application process includes submission of a Pre-Application followed by a Full Application. Both forms have been made available on Eastgate’s Planning Grant webpage – eastgatecog.org/planninggrant

Local commitment, in the form of specific legislation, is required of sponsors and co-sponsors seeking planning grant funds at the application deadline. This ensures that Councils and Boards recognize that the project is being submitted for federal funding. Legislation must include the following: project name, description, cost, and if providing a local match. All projects are required to include legislation. Failure to submit legislation by the established due date may result in cancellation of the project’s application.

Applications should make note of how the proposed project will identify and address issues related to the equity of the community’s transportation system. Equity is about having access to opportunity. Inequities are found when people experience barriers based on some form of isolation from needed resources. No single determining factor defines what it means to live in a place of high opportunity, however, the Planning Grant provides an opportunity for communities to proactively plan for ways to address any existing inequities in their transportation systems.
Full Application Details

Answer the following questions by using the form on Eastgate's Planning Grant webpage. Please include any supporting documentation such as pedestrian counts, crash reports, or identification of Eastgate reports or other community plans.

Purpose & Need (20 points)
What are the transportation issues facing the area?

- How will this project address these needs to improve the community?
- List any current projects that demonstrate prior commitment to addressing these issues.

Outcomes (15 points)
The program is designed to provide communities with funding to develop transportation plans that will lead to projects eligible for Eastgate funds.

- What are the expected outcomes?
- What is the timeframe for the municipality to implement the projects, policies, or procedures outlined in the plan?

Fiscal Year 2020 Principles (25 points)
How does this project further the goals of Fiscal Year 2020 outlined below?

- Increase active transportation options to connect people and places
- Promote Complete Street principles to create vibrant and safe places for all users
- Leverage transportation projects to develop places which support active transportation and complete streets through land use and design
- Preserve existing infrastructure (Capital Improvement Plan)
- Support economic development
- Enhance quality of life in the Mahoning Valley

Project Cost (20 points)
Requested funding (up to $30,000) – 10 points
Local match (minimum of 10%) – 10 points
Total project cost: Please explain why the total project cost is appropriate to the project scope.
PROJECT SCORING

Grant Dollars Requested

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<thead>
<tr>
<th>Dollars Requested</th>
<th>Points</th>
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<tbody>
<tr>
<td>$5,000 to $10,000</td>
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</tr>
<tr>
<td>$10,001 to $15,000</td>
<td>9</td>
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<td>$25,001 to $30,000</td>
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Local Cash Match

<table>
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<tr>
<th>Match</th>
<th>Points</th>
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<tbody>
<tr>
<td>40% or Greater</td>
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<tr>
<td>30% to 39%</td>
<td>8</td>
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<tr>
<td>20% to 29%</td>
<td>6</td>
</tr>
<tr>
<td>10% to 19%</td>
<td>4</td>
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Scoring Breakdown

<table>
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<tr>
<th>Application Section</th>
<th>MAX POINTS</th>
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<tbody>
<tr>
<td>Project Purpose &amp; Need</td>
<td>20 points</td>
</tr>
<tr>
<td>Project Outcomes</td>
<td>15 points</td>
</tr>
<tr>
<td>Grant Principles</td>
<td>25 points</td>
</tr>
<tr>
<td>Dollars Requested</td>
<td>10 points</td>
</tr>
<tr>
<td>Local Match</td>
<td>10 points</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>80 points</strong></td>
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The Planning Grant Scoring Committee is tasked with reviewing and coming to a consensus on which project submissions for funding are recommended to Eastgate’s General Policy Board. The scoring committee's input will be valued for the determination of the scoring methodology.

The Scoring Committee is comprised of members or representatives of the following agencies and municipalities:

- City of Warren
- City of Youngstown
- Eastgate Citizens Advisory Board
- Mahoning County Commissioners
- Ohio Department of Transportation – District 4
- Trumbull County Commissioners
EXPECTED OUTCOME

Implementation Plan
An implementation plan is a required product for the Planning Grant. This plan will identify potential funding sources for each proposed item of work and what year it will be needed. The implementation plan will also identify how the proposed work can be broken into phases and how the phases will be prioritized.

The resulting plan should identify implementable projects, policies, or procedures related to the principles of the Planning Grant. The plan should be developed with appropriate public engagement and outline how the public will continue to be involved through the implementation of the ideas outlined in the plan.

Process
Once the planning grant has been awarded, Eastgate staff will meet with the sponsor for a kick-off meeting to discuss next steps. Eastgate and the grantee will enter into a contract for services rendered. If a consultant is necessary for the awarded project, Eastgate can assist in the RFP and selection process. The project will follow the timeline presented in this document and Eastgate staff will check-in periodically to ensure progress and offer assistance where needed.
### SCHEDULE & TIMELINE

<table>
<thead>
<tr>
<th>Dates</th>
<th>Milestone</th>
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<tbody>
<tr>
<td>January 18, 2019</td>
<td>Pre-Application is due by 4pm</td>
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<tr>
<td>February 15, 2019</td>
<td>Full Application due by 4pm</td>
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<tr>
<td>February 18-22, 2019</td>
<td>Eastgate internal review and comments</td>
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<td>March 1, 2019</td>
<td>Corrections and supplemental information due by 4pm</td>
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<tr>
<td>March 11-22, 2019</td>
<td>Scoring Committee review and recommendations</td>
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<td>April 4, 2019</td>
<td>Recommendations to TAC &amp; CAB for approval</td>
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<tr>
<td>April 29, 2019</td>
<td>General Policy Board approval</td>
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<tr>
<td>June 28, 2019</td>
<td>Deadline for signed contracts with grantees</td>
</tr>
<tr>
<td>July 1, 2019</td>
<td>Project start</td>
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SAMPLE RESOLUTION

Resolution #___________

WHEREAS, _____________________________(agency/organization) is applying to Eastgate Regional Council of Governments (Eastgate) for funding through the Fiscal Year 2020 Planning Grant; and
WHEREAS, the Fiscal Year 2020 Planning Grant provides federal funds for projects that integrate transportation and land use planning, increase transportation options, and promote livability; and
WHEREAS, the Fiscal Year 2020 Planning Grant is paid on a reimbursement basis, requiring the applicant to first expend funds and then request reimbursement from Eastgate; and
WHEREAS, _____________________________(agency/organization) agrees to abide by all federal requirements as sub-recipient of federal transportation funds, including Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, and including all applicable federal procurement requirements; and
WHEREAS, _____________________________(agency/organization) agrees to be responsible for managing all sub-contracting agencies, organization, or consultants; and
WHEREAS, _____________________________(agency/organization) is authorized to execute a contract with the Ohio Department of Transportation (ODOT) and Eastgate if selected for the Fiscal Year 2020 Planning Grant.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of _____________________________(agency/organization) that:

Authorization is given to _____________________________ (Authorized Official/Executive Director) to submit this application to Eastgate, acting as designated recipient of USDOT funds, for the Fiscal Year 2020 Planning Grant and to execute a contract with Eastgate if selected for funding.

__________________________
Signature of Authorized Official

__________________________
Signature of Witness

__________________________
Printed Name of Authorized Official

__________________________
Printed Name of Witness

__________________________
Date

__________________________
Date