MINUTES
BUILD Partners Meeting, February 7, 2019 at 8:00 a.m. in Eastgate’s office, City Centre
One Building, 100 East Federal Street, Suite 1000, Youngstown.

Present:
Kedar Bhide, City of Youngstown
Dean Harris, WRTA
Mike Hripko, YSU
Paul Homick, Mercy Health
Cynthia Jones, DriveOhio (by phone)
Jim Kinnick, Eastgate
Dominic Marchionda, YSU
Justin Mondok, Eastgate
Charlie Nelson, Nelson Development
Julius Oliver, City of Youngstown
Genna Petrolla, Eastgate
Lisa Pompeo, Eastgate
Chad Root, ODOT District 4 (by phone)
Charles Shasho, City of Youngstown
Ken Sympson, Eastgate
Stephen Zubyk, Eastgate
Patrick Smith, DriveOhio (by phone)

Welcome and Introductions
Jim Kinnick opened the meeting and introductions were made by those in attendance. He then recapped the last meeting and welcomed Genna Petrolla from Eastgate as the lead for the Funding/Other Finance subcommittee of the BUILD Project Team.

Project Status
Jim Kinnick reported that there has been no change or information on transferring the grant to FHWA, but Eastgate sent a letter to FTA on February 1, 2019 requesting the funding shift. He then gave an update on the Mahoning Avenue Bike Path, and thanked DriveOhio for their informative presentation to Eastgate’s General Policy Board.

Project Management
Stephen Zubyk thanked DriveOhio for attending the workforce meeting and informed the team that meetings will be held every two weeks for the time being. The LOI’s are due on February 15, 2019, and the five-person subcommittee of Ken Sympson, Chad Root, Charlie Nelson, Mike Hripko, and Chuck Shasho will review and choose the consultant and report back to the team. Chuck Shasho gave an overview of the RFQ process, and discussion took place on the contract, funding and possible date the funding will be available.
**Subcommittee Reports**

**Autonomous Shuttles/DriveOhio Subcommittee – General Discussion**
Ken Sympson reported that Eastgate and DriveOhio are in discussion about the possible dates for a Vendor Day. There will be a conference call scheduled with the BUILD partners as more information is confirmed.

**Streetscape/Technology Subcommittee**
Justin Mondok reported that the subcommittee met and discussed the work they did as well as the wish list discussed by the team. He also mentioned to the team to expect an email shortly to begin composing a wish list of additional items that could be included in the project through additional funding.

**Open Discussion**
Mike Hripko, Paul Homick, Chuck Shasho and Julius Oliver all had discussion with the team.